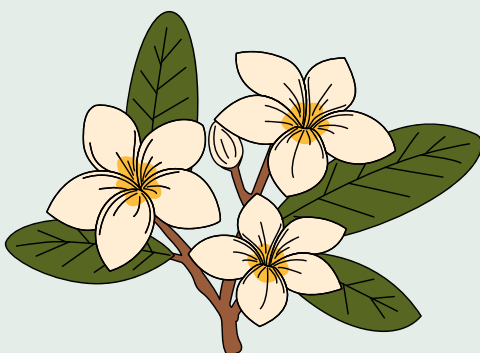




St Joseph's School
BOULDER
FAITH • KINDNESS • RESPECT



Kindergarten

Parent Handbook

2026

Table Of Contents



Acknowledgement of Country and School Prayer 1

A Message from the Principal 2

A Message from The Teacher 3

Morning Routine and Personal Belongings 4

Communication and Absences 5

Information Board and Uniform 6

Toileting, Lunch and Birthdays 7

Parent Involvement and Kindergarten Essentials 8

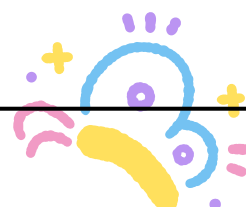
Health and Medication 9

Infectious Diseases 10

Early Intervention, WWCC and P&F 12

CDF Pay 13

First Day of Kindergarten Checklist 14



Acknowledgement of Country

St Joseph's School, Boulder

We **gather** in stillness to **honour** the sacred land on which we gather — reflecting on those who have walked gently upon it for countless generations.

We acknowledge the deep **spiritual connection** of the Elders - past, present and those who will emerge in the future, to this country and thank them for the stories, wisdom, and care they have, and will, pass on through the ages.

We listen, like the First Peoples have always listened — to the land, to the seasons, and to one another.

We walk with **humility** and **respect**, committed to **reconciliation**, **justice**, and **peace**.

May our school be a place of **learning**, **truth**, and **unity**, where all are **welcomed** and all are **honoured**.

School Prayer

St Joseph, just as you love Mary,
and with fatherly care
you watched over Jesus,
we ask you through Jesus.
to continue to care
for us and our families
from your home in heaven.

Amen

A Message From The Principal

Welcome to St Joseph's School. Thank you for taking the time to explore our Kindergarten Program. St Joseph's has been meeting the educational, spiritual and pastoral needs of children in the Goldfields since 1898.

The Kindergarten Program aims to create an environment where children learn through free play, discovery, hands-on activities and teacher directed activities, which are appropriate to their developmental level.

Our school has a warm, intimate and friendly environment where all children are challenged to reach their potential in a Catholic context. At St Joseph's your child is in the care of our highly professional and dedicated staff.

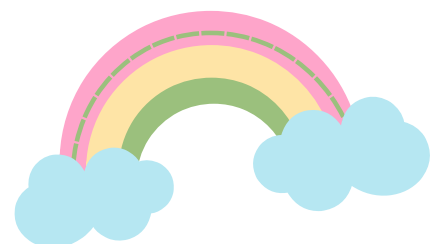
In an increasingly complex and challenging world, the education of our students is grounded in Gospel values, and spiritual and faith growth is in synergy with academic achievement and development of social skills and confidence.

Positive and harmonious unity between students, parents and teachers and all members of our school community is promoted and nurtured through understanding, compassion, respect, love of others and a shared love of God.

I warmly invite you to discover more of how St Joseph's School makes education an enjoyable and richly rewarding experience for its students.



Mrs Tanya Stafford



A Message From The Teacher

Dear Families,

Welcome to Kindergarten. I trust it will be an enjoyable and exciting experience for your child.

Kindergarten is a very special year. The Kindergarten Program aims to create an environment where children learn through play, discovery, hands-on activities and teacher directed activities, which are appropriate to their developmental level.

The Kindergarten environment aims to:

- Develop a sense of wonder about God
- Develop pre-literacy and pre-numeracy skills
- Develop verbal and non-verbal communication skills
- Develop fine and gross motor skills
- Encourage social skills
- Build positive relationships
- Provide learning experiences that are play-based
- Encourage children to take risks
- Promote a love for learning
- Encourage children to be independent

Our planning is guided by the WA Kindergarten Guidelines and Early Years Learning Framework. This describes the broad parameters, structure, principles and outcomes required to enhance children's learning from birth to five. Our programme also has strong links to the Western Australian Curriculum and the National Quality Standards.

I look forward to working with you and your child in this exciting and important stage of your child's learning journey.

Warm Regards,



Miss Neti Widiyanti





Morning Routine

Kindergarten days are **Monday, Tuesday and Wednesday** from **8.45am – 2.45pm**. The Kindergarten door opens at 8.45am and teacher's duty of care starts. Parents are invited to stay with their child for a short period in our outdoor playground. Our indoor learning session begins at 9.00am so it is preferable that you have said your 'good-byes' before then if your child is settled or, when the bell is rung.

If your child is distressed, especially in the first weeks of school, it is advisable that you leave promptly and let the staff look after the child. Be assured that children usually settle quickly when Mum or Dad is out of sight. If at any time your child is distressed and cannot be placated, you will be contacted.

Please ensure that your child is collected promptly at 2.45pm. If, in an emergency, you are late or someone else is to pick up your child, please ring the school office and the kindergarten staff will be informed of the situation. If you need to collect your child early, please sign your child out at the school's administration office prior to collecting your child.

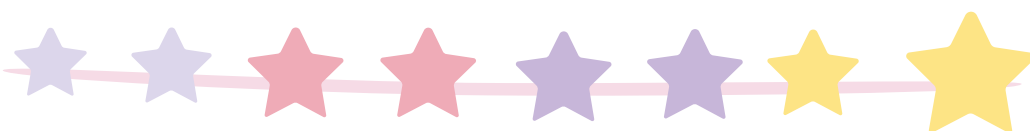
Please feel free to have a quick chat with the teacher in the morning if needed. However, if you require a longer or more detailed discussion, a meeting can be arranged.

Please do not allow your child to play on any of the playground equipment around the school before or after school.



Personal Belongings

The children are asked not to bring toys or personal belongings to school as items lost or broken often cause the children undue stress.



Communication

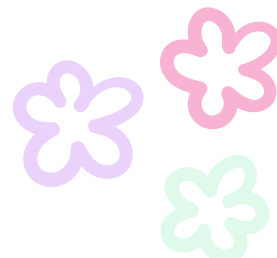


We consider communication between home and school to be very important, as our shared goal is the development and wellbeing of your child. Should anything happen at home that may influence your child's day, we would appreciate you letting us know.

Parent-teacher meetings will be held throughout the year as required. If there is anything you wish to discuss regarding your child's progress or any concerns, please do not hesitate to contact the class teacher.

To ensure privacy and appropriate time for discussion, please arrange a meeting in advance via email, Seesaw, or in person, so that a convenient time can be organised. As a reminder, any confidential matters should not be discussed in front of the children or other families during arrival or departure times.

We have a filing system for parents to be able to access notes in the afternoon. Please check this file each day. Lost property is stored in the office to help parents find any items that may go missing. Always remember to clearly label hats, uniforms and any other belongings!



Absences

Whilst Kindergarten is a non-compulsory year of schooling, all enrolled children are legally expected to attend, except in unavoidable circumstances. Parents must inform the school, or class teacher prior to the child being absent if it involves a previously arranged appointment. If parents have forgotten to do so, they must inform the school via the administration office before 9.15am on the day. Absentees must be done in a written format. This can be submitted via the 'Absent Note' located on our web page www.stjosephsboulder.wa.edu.au or emailing the teacher and administration admin@stjosephsboulder.wa.edu.au

Parents running late must sign students in at the administration office on the Vistab system.

Information Board

Outside the classroom there is an information board which will provide details of upcoming events and any important information that you need to be aware of. Further information regarding important dates will be communicated via Seesaw. Our school Facebook page and newsletter have updates for further school information and what is happening within the school. It is also a good idea to read the messages together with your child, so they are also informed of the days event.



Uniform

- As some activities can be messy it is suggested that your child be dressed in appropriate “play clothes”. No overalls please as they are difficult for children to undo at toilet time. The school uniform shop sells Kindy t-shirts, which are optional.
- Having manageable shoes will increase your child’s independence and confidence. Please ensure children are wearing sensible shoes or sandals that they can independently take off and put on. Velcro straps are preferable to laces. We encourage children to be barefoot outdoors for gross motor and strength development.
- Please ensure your child has a seasonally appropriate spare set of clothes and underwear in their bag for any necessary changes during the day.
- While every effort is made to protect clothing, children may come home with paint, playdough or dirt on their clothes. If this happens, soak items in cold water overnight, rub with a soap bar and wash as normal.
- We are a SunSmart school and have a “No Hat, No Sun” policy. Please ensure your child has their school hat at school each day.
- Parents are encouraged to apply sunscreen to their child before coming to school. Sunscreen is available in the classroom for re-application during the day.
- Uniform shop is open every Wednesday between 2.45pm – 3.45pm during school terms.
- **Please label all clothing and belongings, including shoes, hats, jumpers and spare clothes.**

Toileting

In the event of a toileting accident, wet clothing will be put in a plastic bag and into the school bag. If soiled, the child will be made as clean and comfortable as possible and, if necessary, parents will be contacted to pick up their child to shower at home before coming back to school.

Lunch



St Joseph's follows a Healthy Food and Drink Policy. Please try, where possible, to send nutritious, healthy foods for your child. Examples include fruit, vegetables, crackers, lean meats, homemade fruit muffins or slices, wraps, yoghurt, and sandwiches.

Children are required to bring lunch and morning tea plus a Crunch 'n Sip snack (fresh fruit or vegetables) in separate, clearly labelled containers. Each child should also bring a labelled **water** bottle to school every day.

St Joseph's is an allergy-aware school. Please do not send any food that contains nuts or traces of nuts, including products such as **Peanut Butter** or **Nutella**. If your child has any allergies or requires medication at school, please inform the teacher and complete the relevant forms at the school office.

The school canteen is open on **Wednesdays** and **Fridays** and orders can be placed through CDF. More information later in this booklet.



Birthdays

In Kindy, we will celebrate the children's birthdays. You are welcome to bring a treat for your child to share with their friends, but it is not essential. If you do want to bring something edible for a birthday you will need to refer to the Healthy Food and Drink Policy (which is on the school website) to determine what is appropriate. Please ensure these treats are individually portioned for easy distribution and there are no **NUTS** in them. We also encourage a small token that is non-food to be shared in place of a treat.

Parent Involvement



We welcome parents and family members to join classroom sessions, share special talents, and enjoy time with your child. All parents must sign in at the office using the Vistab system before coming in to the classroom.

A parent help roster will be displayed at the classroom entrance once routines are established, this will start in Term 2 with a sign-up sheet at the classroom front door. Please keep all observations and information of other children from sessions private. Any concerns or incidents will be shared by the teacher.

Teachers will ask parents to help with assisting with activities, such as making playdough (recipe provided) and supporting excursions. An invitation for playdough club will be sent in the beginning of the year. Once numbers are confirmed, a roster will be published on Seesaw

If you have special skills that you can show us, please feel free to share your expertise to enrich student learning.



Kindergarten Essentials

- A full size backpack, hat and a waterproof library bag.
- Raincoat and gumboots. We have a most-weather play policy and children will be able to explore and play outside in the rain and puddles. Some wet weather pants may also be useful to help keep pants dry.
- A **complete** change of clothes. This is necessary the full year-round. Please make sure the clothes are appropriate for the weather and **labelled**.
- A water bottle that is clearly labelled so that the children can help themselves during the day. Water only please, no juice, cordial or carbonated drinks.
- A piece of fruit or vegetable to eat during Crunch 'n Sip. This should be cut up (if necessary) in a container, or in a snap lock bag, ready for your child to eat.
- Please send your child with their own recess and lunch in the same lunch box each day. We recommend adding an icepack to keep lunches cold.

Health and Medication

- Please do not send your child to school if he/she is unwell. This is very important not only for your child but the health of all children and staff. If your child falls ill or is injured while at school, you will be contacted. Please ensure your contact details are kept up to date with the office and the classroom staff.
- If your child has any medical conditions or allergies (especially to food) it is essential that you advise the school and the classroom staff. In some cases, a management plan from your child's GP may be requested, e.g. for children with asthma or severe allergy.
- No medication can be administered to any child unless parents have completed authorisation forms. Most medication is kept in separate containers in the classroom's first aid kit.
- Every effort will be made to contact parents if a medical emergency arises. However, the children will be treated in case of medical emergency by staff and if necessary, an ambulance will be called.
- Please ensure that all information pertaining to health, emergency contacts, and the name and telephone number of your medical practitioner on your child's enrolment is up to date.
- Please ensure the administration office and your teacher is kept up to date with this information.
- Parents are requested to inform the school if a child has a communicable/infectious disease and are required to observe the exclusion from school period. Public Health Department recommendations for most common infectious diseases are listed on their website. Also see infectious diseases on the following pages.

Infectious Diseases

If your child has the following infectious diseases, he or she must be excluded from school. Please let the staff know if your child has one of the following diseases:

Chicken Pox

Exclude from school. Child may return 5 days after the rash appear and the rash has formed crusts, or on the presentation of a Medical Certificate that the child is no longer infectious.

Gastro

Exclude child from school until vomiting and/or diarrhoea has subsided for **48 hrs.**

Infectious Hepatitis

Exclude child from school until certified well by a Medical Practitioner.

Measles and Rubella (German Measles)

Exclude child from school. Re-admit on Medical Certificate of recovery or 4 days from appearance of rash if well.

Mumps

Exclude child from school. Re-admit on Medical Certificate of recovery or 9 days from onset of symptoms if well.

Whooping Cough

Exclude child from school. Re-admit on Medical Certificate of recovery or 2 weeks from onset or 5 days after starting antibiotics.

Ringworm (Impetigo or School Sore)

Exclude child from school. Re-admit when anti-fungal treatment has been administered for 24 hours and sores/lesions are covered.

Pediculosis (Nits or Eggs of Head Lice)

This is a recurrent and common problem to which no stigma should be attached. It is best tackled at the home level. Parents should check frequently and take the necessary action when required. The school will notify the parents of infected children so treatment may be commenced without delay to help control this problem. The co-operation of all parents is requested in dealing with the issue. There are various products available to prevent and treat the problem. Exclude child from school until lice and eggs are killed.

Hand, Foot and Mouth Disease (HFMD)

This is a common viral illness in infants and children. Symptoms are mild fever, poor appetite and frequently a sore throat. One or two days later the fever begins, sores develop in the mouth. The sores begin as small red spots that blister and then often become ulcers. The skin rash develops over 1 – 2 days with flat or raised red spots that often come with blisters. The rash does not itch and is usually located on the palms of the hands and soles of the feet. HFMD occurs mainly in children under 10 years of age, but adults may also be a risk. It is not the same disease as animal foot and mouth disease.

- Incubation: Usually 3 to 7 days.
- Infectious period: While blisters are present. Faeces remain infectious for several weeks. HFMD is not transmitted to or from pets or other animals.
- Exclusion: Exclude until all blisters have healed (dried).
- Treatment: No specific treatment is available for this infection. Paracetamol may be used for fever and discomfort. Thorough hand washing is recommended for a minimum of 15 seconds after toileting or changing nappies, to reduce risk of transmission.



Early Intervention

Our school nurse will screen all our Kindy children and refer children in need of extra support. This may be for speech, occupational therapy or physiotherapy.



“Working With Children” Safeguard Legislation

The ‘Working with Children’ Act is aimed at limiting the risk of harm to children from adults entrusted with their care. Criminal record checks must be done by all staff and school volunteers. Volunteers who are parents in the school are not required to provide Working With Children Clearances unless they are going on an overnight camp. Volunteers over the age of 18 years who are not parents or legal guardians of children in the school will need to have a WWC Clearance – e.g. relations and friends. WWC Clearances are valid for 3 years. Forms are available from the school’s administration office or from Australia Post.



Parents and Friends Group

Members of the P & F play an important role in supporting our principal, school leaders and teachers and serve the vital function of providing local and contextual support for schools. They provide social and fun events for the students and family as well as fundraising to support our school. If you would like to become a member of the P & F, please see Mrs Maroni in the front office for a form. New members are always welcome, and it is a great way to meet other families within our school community. There is also a school P&F Facebook page that you can join.



St Joseph's Boulder is now using the new CDFpay app for online canteen ordering, uniform shop, events, fundraising and over-the-counter purchases at our school.

You will not be able to use your old CDFpay credentials to log in to the new CDFpay mobile app. You will need to follow these steps to create a new CDFpay account (you can use the same email address if desired)

How to register a CDFpay account

1. Search "**CDFpay**" on the App Store (Apple) or Google Play Store, download the app, then click "**Sign up now**".
Alternatively, scan the QR code or enter the following link in your web browser:
<https://user.cdfpay.flexischools.com.au/register>
2. Enter and confirm your email address, then click "**Sign up**".
3. Check your email inbox and follow the prompts to complete your account registration (check junk/ spam if lost).



After you have registered and entered your child's details, you can:

- Add your child's student card number to enable over-the-counter purchases.
- Top up your parent wallet and set daily spend limits for your child.
- To avoid surcharges, top up \$50 or more using a debit card or bank transfer any value.
- Order and pay in seconds!

Have questions? Visit <https://flexischools.zendesk.com/hc/en-au/> for detailed FAQs or chat to the Flexischools Digital Assistant. If you cannot find what you are looking for, please complete the online Contact Form and Flexischools will get back to you directly.



First Day of Kindy Checklist

- ☐ Full Sized Bag
- ☐ Water Bottle (**Water only**)
- ☐ Hats (**No Caps**)
- ☐ Recess and Lunch in the same box
- ☐ Crunch 'n' Sip (cut up fruits and Veg)
- ☐ Waterproof Library Bag
- ☐ Complete change of clothes (**Labelled**)
- ☐ A Smile 



Notes



Notes



Notes





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